

OBC CELL COMMITTEEMinutes of Meeting

Date - 26-06-2018

Venue - Principal cabin.

Agenda of the meeting

- 1) Discussion regarding the scholarship notification and assistance to be provided for OBC students. Doing admission and various college benefits.
- 2) Convey of scholarship notification to students.
- 3) Assigning the assistance responsibility to office staff.

Discussion in the meeting

Meeting commenced by welcoming the members to the meeting then all discussed about the plan of action for the year, all the committee members participated in the discussion and shared their ideas.

Following points were discussed.

- a) Instructed the office staff to assist the students in admission process.
- b) Helping the students in applying for the scholarship.
- c) OBC Cell responsibilities were discussed for the year.
- d) Creation of the reservation policy for the backward category.

Members

Name	Designation	Signature
Prof KC Mishra.	Chairperson.	KC Mishra
Mrs Anjoto Shastri	Convener	Anjoto
Mrs Deepa R	Member	Deepa
Mrs. Lathakumari J.	Member.	Latha

OBC CELL COMMITTEE

Minutes of Meeting

Date - 13-11-2018

Venue - Seminar Hall

Agenda of Meeting

- 1 - Review of previous meeting and plan implementation.
- 2 - Collecting update on the number of students applied for the scholarship from OBC

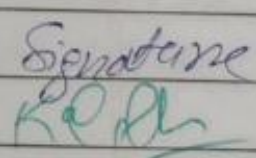
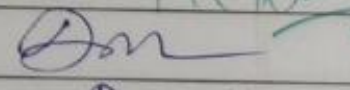
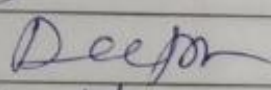
Discussion in the meeting

The review of the previous meeting was held and work assigned was reviewed and monitored. The committee had achieved the objectives of the committee.

Points discussed in the meeting:

- a) The review of last term meeting was held.
- b) Cell gives necessary information given to the officials regarding OBC students
- c) Follow up of scholarship was taken.
- d) The planning for the next academic year was made.

Members

<u>Name</u>	<u>Designation</u>	<u>Signature</u>
Prof. K.C. Mishra.	Chairperson.	
Mrs. Anurag Shastri	Member	
Mrs. Deepa R.	Member	
Mrs. Lakshmi Kumar S	Member	