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Sambhram Academy of Management Studies
Minutes of the meeting held
on 16/06/2016 held in the Principal's
room.

Members Present

1. Dr. K. C. John: Principal
2. Dr. K. C. Michra: Director, School of Management Studies
3. Dr. Zabiulla: Faculty, School of Management Studies
4. Ms. Nirmala: HOD School of Computer Sciences
5. Mr. H. A. Raghvendra: Faculty, School of Management Studies.

Minutes and Agenda:

- i) Formation of IQAC for second cycle of NAAC Submission

Resolutions:-

All the above members attended the meeting and decided the constitution of IQAC by suggesting the below mentioned members for the Academic year (2016-17) constitution of IQAC.

- 1) Dr. Anthony: Chairman
- 2) Dr. Zabiulla: Coordinator
- 3) Ms. Nirmala: Member
- 4) Ms. Lata Kumari J: Member
- 5) Ms. Manasa N: Member
- 6) Mr. Muhammed Fazar - Student
- 7) Ms. Leelambika - Admin

Proceeding of the Meeting:-

- 1) The IQAC co-ordinator Dr. Zabiulla read the minutes of the last meeting and the same were confirmed and ratified by the members.
- 2) A draft list of academic and administrative responsibilities of the staff for the AY (2016-17) was prepared.
- 3) It was resolved to have Preliminary discussions on Collaborations with MSME and PMT.

(Signature)

PRINCIPAL

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Sambhram Academy of Management Studies

18/06/2016

Circular

This is to inform all the IOAC members that a meeting will be conducted on 21/06/2016 at 3pm in the meeting room to discuss the following agenda:

Agenda:

- 1) Read and confirm the meetings of last meeting

Minutes of the meeting held on 21/06/2016

Members Present:

- 1) Dr. K.C. John (Principal chairman of IOAC)
- 2) Dr. Zabiulla - Coordinator IOAC
- 3) Ms. Nirmala - Member
- 4) Ms. Late. Kandas: Member
- 5) Ms. Mamasa - member
- 6) Mr. Muhammad Fagor
- 7) Ms. Kallambika
- 8) Mr. Mahendra Naik - Industry Rep.

Proceedings of the meeting:

- 1) The IOAC co-ordinator Dr. Zabiulla read the meeting of the last meeting and the same were confirmed and ratified by the members.
- 2) A draft list of Academic and administrative responsibilities of the staff for the AY(2016-17) was prepared.
- 3) It was resolved to have preliminary Achiever.

discussions on collaborations with MSME
and PMT

K. S. S.

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Sambhram Academy of Management Studies

12/11/2016

Circular

This is to inform all the members of TEAC that a meeting will be held on 14/11/2016 at 3:30 pm in the meeting room to take up the following agenda:

Agenda:

- 1) Read and confirm the minutes of the previous meeting
- ii) Discussed the quality initiatives to be taken up for the upcoming AY (2017-18)

Minutes of the meeting held on 12/01/2017

Members Present:

- 1) Dr. Anthony - Chairman
- 2) Dr. Zabi ulla - Coordinator
- 3) Ms Nirmala - Member
- 4) Ms Late Kumari J. - Member
- 5) Ms Manasa N - Member
- 6) Mr. Muhammad Tajim - Student
- 7) Mr. Shurank Mandal - Alumni
- 8) Mr. Mahendra Naik - Industry Representative

Proceeding of the meeting:

- 1) Confirm the action plan for Even Semester (2016-17)

2) Resolved to conduct FDP's Workshop and guest lectures for all the three departments.

3) Review Progress with regard to the Preparations and Submission of A&AR

K. R. R.

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