

# SC/ST COMMITTEE

## MINUTES OF MEETING

Date - 18-11-2020

Venue - Principal cabin.

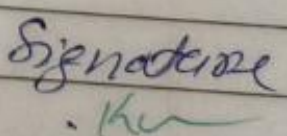
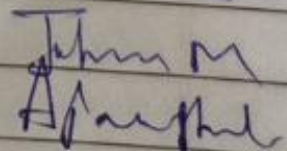
### Agenda of the meeting

- 1 - Admission details collection during the COVID pandemic
- 2 - Discussion regarding the scholarship notification & assistance to be provided for SC/ST students during admission and various college benefits.
3. Copy of scholarship notification to students
4. Assigning the Assistance Responsibility to the staff

Discussion in the meeting The meeting commenced by welcoming the members to the meeting then all discussed about the plan of action for the year, all the committee members participated in the discussion and shared their ideas. Following points were discussed

- a) Instructed the office staff to assist the students in the admission process.
- b) Helping the students in applying for the scholarship and online approval procedure
- c) SC/ST Cell responsibilities were discussed for the year
- d) Creation of reservation Policy for the SC/ST category students.

### Members

<u>Name</u>	<u>Designation</u>	<u>Signature</u>
Prof. K. Mishra	Chairman	
Mr. C. N. Anil	Convener	-
Mr. John Jeya Singh	Member	-
Mr. Ajath Shanthara	Member	- 

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SC/ST COMMITTEE  
Minutes of Meeting

Date - 10-11-2021

Venue - Principal Cabin.

Agenda of the meeting

- 1 - Review of previous meeting and plan implementation
- 2 - Collecting update on the number of students applied for the scholarship from SC/ST
- 3 - Helping Students regarding the problems faced in virtual class - online class.

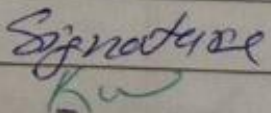
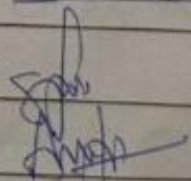
Discussion in the meeting

The review of previous meeting was held and the work assigned was reviewed and monitored. The committee had adhered to achieve the objective of the committee.

Points discussed in the meeting.

- a) The review of last term meeting was taken.
- b) Cell gives necessary information given to the office staff regarding SC/ST students.
- c) Follow up of scholarship was taken.
- d) The planning for the next academic year was made.

Members

Name	Designation	Signature
Prof. K. E. Mishra	Chairperson	
Mr. GA Anil	Convener	
Mrs. Saraswati Jha	Member	
Mrs. Amolam P. O. M. G.	Member	
Mrs. Gopal G.	Member	