

Complaint- Cell Committee

MINUTES OF MEETING

21-06-2017

Venue: Conference Hall.

Agenda of the meeting

- 1 - Plan of action for new academic year for registered complaints
- 2 - Forming the Cell and deciding the members from faculty and student group.
- 3 - Adding any new clause/regulation related to student's complaint. to make it easy way.

Discussion in the meeting

After forming the Internal Complaint Cell. The Committee adhered to achieve the objective the committee. All shared the view & idea in open forum, so that all complaints are heard and sorted out the per guidelines given.

Points discussed

- 1 - It was decided the dissemination of policy and procedures and action on these, to students.
- 2 - The Committee to take information about any issue arising / developing of their nature.
3. Counseling / Advisory / conciliating ideas which can work at initial stage of conflict / complaint. were discussed

Complaints Cell - Committee

MINUTES OF MEETING

Date - 22-12-2017

Venue - Seminar Hall.

Agenda of the Meeting

1. Review of previous meeting and plan executed.
2. Collecting update of all complaints by the Students for redressal.
3. Any pending complaints till date

Discussion - In the Meeting:

The review of the previous meeting was held and work assigned was reviewed and monitored. The committee had adhered to objective of the committee

Points discussed in the meeting

- (a) Review of last term meeting was taken.
- (b) Cell gives necessary and latest policy and guidelines to take the complaints given by Govt.
- (c) Follow up decision/ advice of the committee if outstanding till now
- (d) Planning for next year was made.

Members

Prof. R.C. Nishra.
Mr. Zabeulla.
Mr. Brauman.
Mr. Anjita Sahar
Mrs. Lata Gaurani
Mr. Sahar.
Mrs. Anja

Principal. K.W.

Convener
Member
Member
Member
Member
Member

