

Internal Quality Assurance Cell (IQAC) Annual Quality Assurance Report (AQAR)

NAAC Track ID KACOGN14416

2014 - 2015

Submitted to

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL
(NAAC)**



SAMBHRAM
ACADEMY OF MANAGEMENT STUDIES

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
SAMBHRAM ACADEMY OF MANAGEMENT STUDIES:: BANGALORE
'NAAC REACCREDITATION – A COLLECTIVE RESPONSIBILITY'**

**Off Ph. No: 080 64507087
e.mail: principal@sambhram.org**

Dr. H.A. Raghavendra,
Professor and IQAC Coordinator,
Sambhram Academy of Management Studies,
Bangalore
Ph.No (O) : 080 64507087
(M) : 8884449855
Email: principal@sambhram.org

Dear Sir,

Sub: AQAR for 2014-15 – Submitting – Reg.

Please find enclosed herewith the Annual Quality Assurance Report for the academic year 2014-15 in the prescribed format. The report has been prepared using the revised format (01-01-2014). Though the report pertains to 2014-15 which fall prior to the date of revision of the format.

Kindly consider the report for the same.

Thanking you,
Yours sincerely,

(Dr. H.A. Raghavendra)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

| | |
|--------------------------------------|---------------------------------------|
| 1.1 Name of the Institution | SAMBHRAMACADEMY OF MANAGEMENT STUDIES |
| 1.2 Address Line 1 | M S PALYA, JALAHALLI EAST |
| Address Line 2 | VIDYARANYAPURA |
| City/Town | BANGALORE |
| State | KARNATAKA |
| Pin Code | 560097 |
| Institution e-mail address | sams@sambhram.org |
| Contact Nos. | 080-64507087 |
| Name of the Head of the Institution: | Dr. K.C MISHRA |
| Tel. No. with STD Code: | 080-64507087 |
| Mobile: | 8884449855 |

Dr.H.A.Raghavendra

Name of the IQAC Co-ordinator:

Mobile:

8884449855

IQAC e-mail address:

principal@sambhram.org

1.3 NAAC Track ID (For ex. MHCOCN 18879)

KACOCN14416

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/56/A&A/060 valid up to 15th September 2016

1.5 Website address:

www.Sambhram.org

Web-link of the AQAR:

www.sambhram.org/AQAR2014-15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details :

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.58 | 2011 | 2016 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/03/2010

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR---2013-14 submitted to NAAC ON 17-10-2014
- ii. AQAR__2012-13 submitted to NAAC ON 15-10-2013

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes AICTE No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

MCA

1.12 Name of the Affiliating University (for the Colleges)

BANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NIL

Autonomy by State/Central Govt. / University

| | | | |
|--|----------------------------------|------------------------------|----------------------------------|
| University with Potential for Excellence | <input type="text" value="NIL"/> | UGC-CPE | <input type="text" value="NIL"/> |
| DST Star Scheme | <input type="text" value="NIL"/> | UGC-CE | <input type="text" value="NIL"/> |
| UGC-Special Assistance Programme | <input type="text" value="NIL"/> | DST-FIST | <input type="text" value="NIL"/> |
| UGC-Innovative PG programmes | <input type="text" value="NIL"/> | Any other (<i>Specify</i>) | <input type="text" value="NIL"/> |
| UGC-COP Programmes | <input type="text" value="NIL"/> | | |

2. IQAC Composition and Activities

| | | | |
|---|---|--|-------------------------------------|
| 2.1 No. of Teachers | <input type="text" value="6"/> | | |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="2"/> | | |
| 2.3 No. of students | <input type="text" value="3"/> | | |
| 2.4 No. of Management representatives | <input type="text" value="2+1(CHAIRMAN)"/> | | |
| 2.5 No. of Alumni | <input type="text" value="4"/> | | |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="NIL"/> | | |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="NIL"/> | | |
| 2.8 No. of other External Experts | <input type="text" value="NIL"/> | | |
| 2.9 Total No. of members | <input type="text" value="18"/> | | |
| 2.10 No. of IQAC meetings held | | | |
| 2.11 No. of meetings with various stakeholders: | No. <input type="text" value="2"/> | Faculty | <input type="text" value="1"/> |
| | Non-Teaching Staff <input type="text" value="-"/> | Students <input type="text" value="Alumni"/> | <input type="text" value="-"/> |
| | | Others | <input type="text" value="3"/> |
| 2.12 Has IQAC received any funding from UGC during the year? | Yes <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

Internal Quality Assurance Cell (IQAC)

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|----------------|--------------|
| | |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | 03 | NIL | 03 | 02 |
| UG | 04 | NIL | 04 | 02 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 07 | NIL | 07 | 04 |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 7 |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is revised for all the programs following cbcs pattern by bangalore

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 44 | 37 | 3 | 4 | NIL |

2.2 No. of permanent faculty with Ph.D.

| |
|----|
| 10 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|-----|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 5 | 2 | Nil | Nil | 0 | 1 | | | 5 | 3 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|-----|----|-----|
| NIL | 09 | NIL |
|-----|----|-----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 4 | | |
| Presented papers | 2 | 4 | |
| Resource Persons | | | |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

| |
|---|
| Presentation, simulation and Mini Project |
|---|

2.7 Total No. of actual teaching days during this academic year

| |
|-----|
| 180 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

| |
|----|
| NA |
|----|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| | | |
|---|--|--|
| 1 | | |
|---|--|--|

2.10 Average percentage of attendance of students

| |
|----|
| 85 |
|----|

2.11 Course/Programme wise
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| BCA | 59 | 13 | 70 | 17 | 00 | 66 |
| MCA | 26 | 10 | 20 | 30 | 00 | 60 |
| BCOM | 60 | NIL | 50 | 33 | 17 | 50 |
| BBA | 149 | 4 | 63 | 22 | 10 | 61 |
| MBA | 167 | 20 | 22 | 16 | 00 | 60 |
| MCOM | 21 | 24 | 76 | 00 | 00 | 100 |
| BSC Biotech | 10 | 10 | 30 | 10 | - | 50 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | NIL |
| UGC – Faculty Improvement Programme | |
| HRD programmes | |
| Orientation programmes | |
| Faculty exchange programme | |
| Staff training conducted by the university | |
| Staff training conducted by other institutions | |
| Summer / Winter schools, Workshops, etc. | |
| Others | 04 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 6 | 2 | 2 | NIL |
| Technical Staff | 3 | 1 | 1 | NIL |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

NIL

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | NIL | NIL | NIL | NIL |
| Outlay in Rs. Lakhs | NIL | NIL | NIL | NIL |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | NIL | NIL | NIL | NIL |
| Outlay in Rs. Lakhs | NIL | NIL | NIL | NIL |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 4 | 2 | NIL |
| Non-Peer Review Journals | NIL | 1 | NIL |
| e-Journals | NIL | NIL | NIL |
| Conference proceedings | 5 | NIL | NIL |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | NIL | NIL | NIL | NIL |
| Minor Projects | NIL | NIL | NIL | NIL |
| Interdisciplinary Projects | NIL | NIL | NIL | NIL |
| Industry sponsored | NIL | NIL | NIL | NIL |
| Projects sponsored by the University/ College | NIL | NIL | NIL | NIL |
| Students research projects <i>(other than compulsory by the University)</i> | NIL | NIL | NIL | NIL |
| Any other(Specify) | NIL | NIL | NIL | NIL |
| Total | NIL | NIL | NIL | NIL |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | NIL | NIL | NIL | NIL | NIL |
| Sponsoring agencies | NIL | NIL | NIL | NIL | NIL |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | NIL |
| | Granted | NIL |
| International | Applied | NIL |
| | Granted | NIL |
| Commercialised | Applied | NIL |
| | Granted | NIL |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 06 | 00 | 01 | 00 | 00 | 0 | 05 |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

02

11

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL SRF NIL Project Fellows NIL Any other NIL

3.21 No. of students Participated in NSS events:

University level NIL State level NIL
National level NIL International level NIL

3.22 No. of students participated in NCC events:

University level NIL State level NIL
National level NIL International level NIL

3.23 No. of Awards won in NSS:

University level NIL State level NIL
National level NIL International level NIL

3.24 No. of Awards won in NCC:

University level NIL State level NIL
National level NIL International level NIL

3.25 No. of Extension activities organized

University forum NIL College forum NIL
NCC NIL NSS NIL Any other NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- CSR Activity at Govt School Vaderahalli

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|--------|
| Campus area | 1 Acre | NIL | Own | 1 Acre |
| Class rooms | 22 | Nil | Own | 22 |
| Laboratories | 6 | Nil | Own | 6 |
| Seminar Halls | 2 | Nil | Own | 2 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

LIBSOFT/ESIS

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 20919 | 8276575 | 910 | 262491 | 21829 | 8539066 |
| Reference Books | 1020 | 407050 | 38 | 16150 | 1058 | 423200 |
| e-Books | | | | | | |
| Journals | 27 | 75100 | | | 27 | 75100 |
| e-Journals | 1 | 12580 | | | 1 | 12580 |
| Digital Database | 1 | 100000 | | | 1 | 100000 |
| CD & Video | 76 | | | | | 76 |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 130 | 3 | YES | NO | NO | 2 | 3 | NO |
| Added | | | | | | | | |
| Total | 130 | 3 | YES | NO | NO | 2 | 3 | NO |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|----|
| No |
|----|

4.6 Amount spent on maintenance in lakhs :

| | |
|--------|-------|
| i) ICT | 1.201 |
|--------|-------|

| | |
|--|-------|
| ii) Campus Infrastructure and facilities | 0.422 |
|--|-------|

| | |
|-----------------|-------|
| iii) Equipments | 1.130 |
|-----------------|-------|

| | |
|------------|----|
| iv) Others | 00 |
|------------|----|

| | |
|----------------|-------|
| Total : | 2.753 |
|----------------|-------|

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

| |
|---|
| The IQAC had defined the objectives and strategies to enhance the student's performance in academics and extra curricular activities which are : mentoring, continuous evaluation to ensure involvement, consistency and improvement. |
|---|

5.2 Efforts made by the institution for tracking the progression

- | |
|---|
| <ul style="list-style-type: none"> ▪ Continuous internal assessment, evaluation and documentation of the performance ▪ To develop continuous communication with all the stakeholders of the institution – Parents, students, affiliated University and the Management ▪ Developing a comparative analysis to assess the improvement in performance |
|---|

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|-----|--------|--------|
| 383 | 235 | 11 | Nil |

(b) No. of students outside the state

| |
|-----|
| 361 |
|-----|

(c) No. of international students

| |
|----|
| 51 |
|----|

| | | | | | |
|-----|-----|-----|-------|-----|-----|
| Men | No | % | Women | No | % |
| | 507 | 82% | | 111 | 18% |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 367 | 13 | 5 | 50 | Nil | 435 | 513 | 38 | 5 | 34 | Nil | 618 |

Demand ratio 0.8:1 Dropout 1.5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|-----|-----------|-----|------|-----|--------|---------|
| NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |
| IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | MAT-155 |

5.6 Details of student counselling and career guidance

A separate training and placement cell is established for career guidance

No. of students benefitted

320

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 8 | 89 | 9 | 12 |

5.8 Details of gender sensitization programmes

Gender sensitization programmes is conducted regularly

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|--------|
| Financial support from institution | Nil | Nil |
| Financial support from government | Nil | Nil |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Yes-redressed_

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The future is embodied in the present generation. Professional education combined with practical exposure to create values in the students who are the future of our nation.

Mission

Work oriented education combined with ethical values, character building in context of today's millennium.

6.2 Does the Institution has a management Information System

E-Governance is incorporation through various processes such online admission , MIS [attendance, fee collection] accounting, payroll, library management system , Evaluation process, accounting , payroll and library management system

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The IQAC of the College has been functioning in an organized way; it has contributed substantially in the process of formulating strategic plans of the institution initiated by the management. As it has been reiterated that formal quality policy is yet to be formulated in our institution, but quality issue is always taken care of by the management and IQAC through its involvement in the process of strategic planning by the management indirectly associate itself with assurance of maintaining quality aspect in the institution

6.3.2 Teaching and Learning

Infrastructures such as Internet access in computer lab and in library is provided to faculties. Co-Operative Credit Society for faculty welfare has been adopted by the college. Autonomy to faculties is given for effective decentralized governance and to design teaching plans individually, so that the faculty empowerment initiative is ensured.

Quality substance and enhancement measure are undertaken ensure constant up gradation of teaching and learning method to improvements in teaching quality and organizing FDP, training and workshop, guest lectures, faculty enrich program, institution and industrial visits to motivate the faculty members are awarded with “best teacher award” Departmental wise in every academic year.

6.3.3 Examination and Evaluation

Internal assessment examinations are being conducted transparently in the college. The regulations of the university with regard to Internal Assessment is strictly adhered to. The Governing Council of the college convenes results review meetings regularly. The wide range of extra-curricular and co-curricular activities is provided/conducted for students to get an exposure to number of Non-academic opportunities as well. Various committees are enthusiastically working in this regard. The Placement Cell takes the responsibility of maintaining the cordial relationships with various corporates and arranges recruitment drives for the students. And also ensures that the maximum of the students are placed at the end of the academic year. With respect to the Improvement in the teaching-learning process, the college collects the feedback and suggestions from the students and other concerned stakeholders, and initiates the valuable one

6.3.4 Research and Development

The college has a research committee. This committee encourages the faculties and students to take up research projects, participate in paper presentations etc

Award of incentives for quality research publications is instituted. It helps in increasing the quantum of publications by the faculty members.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution’s infrastructure keeps pace with the changing needs and profile of the student population. Further to keep pace with the scientific and technological advancement, parallel expansion of infrastructure in the form of laboratories, library and other learning resources such as computer, e-resources and Wi-Fi facility were created. Faculty members are motivated to prepare and use computer aided teaching – learning material and library resources

6.3.6 Human Resource Management

The college management takes all efforts to create a family atmosphere in the campus in the name of **SAMBHAM FAMILY** here the mutual corporation and understanding is established by periodical informal and get together and meetings. Sambhram work culture is evident by the level of retention found in the institution.

The college has the effective welfare program for teaching and non teaching members. EPF, ESI and short term interest, free loan and advances are some of the ways of employee welfare measures initiated .

6.3.7 Faculty and Staff recruitment

The institution is giving news paper advisement in various newspapers and recruiting well qualified and experience faculty members who are having Ph.d, NET/SLET and also reservation for SC/ST candidates, who are committed to their profession, subject expertise and concern about student welfare and feature are recruited and trained by institution.

6.3.8 Industry Interaction / Collaboration

Industries interface cell organize workshop, seminar and tech talk and latest technology issues. The college is tie up with Demont ford, UK for students higher studies, college has collaboration with various certified institution / organization to enhance students , with course like ICWA, CMA, ELTAI, Aviation, SAP, Tally, it also collaborated with IGNO study centre.

6.3.9 Admission of Students

The college has complete transparency in its admission process. Selection of students is done purely on merit basis and reservation policy as per the state Government is strictly adhered to. Students from rural background, socially and economically weaker sections of the society are given the most preference; the college also provides the free education for the students who are really in need of funds, and good in studies. The college as dedicated Admission Committee appointed by the college during the admission season. Fee structure of the college is in tune with the Vision and Mission of the college, which is highly economical for lower income group through Sambhram scholarship funds.

6.4 Welfare schemes for

| | |
|--------------|--|
| Teaching | Research Incentive, financial assistance to attend the national and international conferences with OOD facilities, Best teacher award with monetary benefits |
| Non teaching | Medical insurance, financial assistances for emergencies, short term loans, with no interest, EPF and ESI facilities. |
| Students | Fees concession, scholarship, best student award for outstanding achievement in academic and co curricular and extension activities. |

6.5 Total corpus fund generated

Total corpus fund generated amount 14,50,22,726 as on 31 March 2015

6.6 Whether annual financial audit has been done Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | YES | PRINCIPAL |
| Administrative | | | | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University organized workshops for Principals, Custodians and Chairman-BOE to Train them about reforms in examination like grey areas in filling OMR. • Scanning of answer scripts
- Sitting squad appointed by the University in addition to flying squad to keep the Daily account of question papers, answer scripts, additional sheets, and recording of Any irregularities including malpractice cases.
- Centralized valuation and initiation for quick declaration of results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

- The college does have an Alumni Association. The college has a link for the alumni to provide their feedback. The feedback is considered and discussed before making qualitative and quantitative developments of the college are made
- The college has an alumni association. The alumni are called for meetings once a year. The former faculties of the college are called for functions in which they can take part and also interact with other faculties and students.
- It play a major role in building the brand image of the college and constantly further the placement opportunities by referring potential employers to the Centre for placement and corporate relations .

6.12 Activities and support from the Parent – Teacher Association

- Parents teacher meeting will be conducted in every academic year, where meaningful interaction on the progress of the students will be witnessed in the formal and informal meet.
- Parents teacher association facilitates in arranging resource person and industrial visits.
- A full – fledged campus management system is in place which serves as a platform for the parents to know details on attendance and academic performance. At annual parent teacher meeting, there is a session on evaluation process.

6.13 Development programmes for support staff

- Programmes are organized at various levels to enhance the competency of non-teaching staff such as
1. Training on maintenance of office equipment
 2. Training of examination office staff
 3. Organizational effectiveness
 4. Communication skill and professional attitude

6.14 Initiatives taken by the institution to make the campus eco-friendly

- All the information will be shared among faculty members through email by using Google group. Most of the time the meeting will be conducted, face to face conversations are taken up to avoid usage of paper.
- Plantation of trees around the campus.
- Restriction on plastic usage.
- Awareness on avoiding burning of crackers on festivals
- Awareness on using natural clay Ganesha, harmness of using synthetic colour.
- Water harvesting system is in place.
- More trees of varied species are planted around the campus. These trees provide fresh air and add to the beauty of the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Training in soft skills increase self confidence builds leadership qualities and skills .
Training on new technologies in the modern days . Like MS office, PowerPoint
Prestation Etc

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

Introduce English lab

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Corporate speakers address students every month with latest industry development

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Water Harvesting
- E-Waste Management • Solar panel
- Earth day is celebrated by planting saplings in the campus and arranging guest lectures.
- Bins are kept in strategic places & cleaned periodically.

7.5 Whether environmental audit was conducted? No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- A good infrastructure
- Education at An Affordable cost
- Nationally recognized for providing high quality education
- Qualified, experienced & dedicated faculty.
 - MOU with CII-IL (Confederation of Indian Industry) for training in logistics

WEAKNESS:

- Lack of land for outdoor sports activities
- Need for more linkages with Industry and National/International Research institutions.

OPPORTUNITIES:

- Strategic alliances and collaborations with foreign universities .
- Services of Alumni can be productively utilised

THREATS:

- Competitions and growth of education institutions
- Emergence of foreign players offering attractive packages.

8. Plans of institution for next year

- To have more collaboration with leading industries and provide consultancy
- To achieve high standards in Research and Development
- To Publish research papers in reputed journals

(Dr. H.A. Raghavendra)

(Dr. K C Mishra)

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |